

**MINUTES**  
**CADBORO BAY RESIDENTS ASSOCIATION (CBRA)**  
**Monday December 12, 2011 7:00 pm**  
**Goward House**

I. Call to Order and Roll Call

President Elizabeth Borek called the meeting to order at 7:00 pm.

Present: President Elizabeth Borek, Vice-President Barbara Raponi, Terry Morrison, Mona Goode, David Lynn, Robb Bennett, Andrea Piccinin, Terry Cormier.

Regrets: Deborah Dickson.

As this was the first meeting since Bob Furber resigned from the Board and Treasurer, Board members cited and expressed appreciation for his contributions.

II. Approval of Agenda

The Board adopted the draft agenda with the modification that consideration of the appointment of a new Treasurer be advanced to following adoption of agenda and past minutes.

III. Approval of Minutes of the Meeting of November 14, 2011

There was unanimous agreement to Robb Bennett's motion approving the draft minutes of the meeting of November 14, 2011.

IV. Appointment of New Treasurer

President Borek introduced this discussion by noting the importance of the role of Treasurer, particularly over the next couple of months during which the Association's requests for grants must be completed. The documents which must be prepared for Saanich are specific to the municipality. There is a need to transfer all the records from Bob Furber to a new Treasurer. The application for grants has to be ready by mid-February.

Board Member Mona Goode volunteered to serve as Treasurer for the balance of the current term. Following discussion, Terry Cormier made the motion that Mona Goode be appointed Treasurer of the CBRA. Seconded by Andrea Piccinin. Motion passed with unanimous consent.

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V. Introduction of Mr. Bob Moffatt, Candidate for Board Member

Mr. Moffatt made a presentation to CBRA Board which outlined his past experience and interest in serving the community. Following discussion, Terry Cormier moved that Mr. Moffatt be invited to join the CBRA Board. Unanimous agreement.

VI. Questions Concerning Reports

President's Report: Elizabeth Borek provided additional information on the Parkade/CARSA issue noting that there would be a meeting on December 13 with UVic's consultants.

The Board considered a draft letter, previously circulated, which the Queenswood Committee requested that the President send to the Saanich Administrator to thank Saanich staff for their work in 2011 particularly with respect to Queenswood and Haro Woods. With some changes suggested by Robb Bennett, the letter was unanimously approved.

The Board considered a draft letter previously circulated which the Queenswood Committee requested that the President send to the Saanich Significant Tree Committee asking that the Committee undertake steps to designate the memorial trees on Queenswood. Unanimous agreement.

VII. Treasurer's Report

The new Treasurer asked that CBRA establish a dollar limit of \$100 for expenditures which could take place without Board approval. Unanimous agreement.

There was agreement that the Board would welcome more information about our budget and expenditures.

VIII. Update: Parkade/CARSA

The Board discussed the meeting which was scheduled for December 13 with representatives from H.B. Lanarc, the consulting company chosen by UVic to facilitate public consultations concerning the Parkade/CARSA project. The Parkade/CARSA Committee had drafted proposed Talking Points which had been circulated in advance. Following discussion, the Board agreed unanimously to the proposed Talking Points.

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IX. Update: Queenswood

The Board had previously dealt with the Queenswood Committee's requests that letters be sent to the Saanich Administrator and the Significant Tree Committee. The Board agreed with the Queenswood Committee that a letter should be sent to the Saanich Heritage Foundation requesting designation of the Queenswood residence as heritage protected.

X. Constitution: February General Meeting of CBRA

There was a general discussion about the possible subjects which could be associated with the proposed February General Meeting to amend the Constitution. It was agreed that Gyro Park should be the main draw for the February General Meeting. It was also agreed that there should be five minute updates on Queenswood and the Parkade/CARSA project.

XI. Communications Committee: Facebook, Newsletter, Email Policy

The Board agreed to maintain a Facebook site. It was agreed that CBRA should put out a newsletter in April, ideally three or four weeks before the AGM.

XII. Round Table on All Candidates Meeting Nov 16, 2011

The Board held a round table to assess the November 16 All Candidates Meeting. There was general appreciation for this effective initiative by the CBRA. Lessons learned: It was suggested that in subsequent meetings the MC might be asked to proffer less of his/her personal views and questions and solicit more questions from participants. It was also noted that the candidates should not have been asked to sit on the stage for the hour long exchange by the Mayoralty candidates. Water should be provided to speakers.

XIII. Questions concerning Committee Reports

Following is a list all Committees so that Board Members can have an overview of possible CBRA activity. Nil reports are requested when there has been no activity.

- Queenwood
- Constitution and Code of Conduct
- Haro Woods
- Traffic
- Property Development

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- Communications
- Events
- 21st Century Committee
- Parks and Trails
- Historical
- Emergency Preparedness
- Weed Wackers
- UVic Liaison
- SCAN. Mona noted that the new President of SCAN has just been involved in constitutional renewal.

XIV. Discussion about Additional Members on the Board

It was agreed to continue discussion on this matter at the next meeting.

XV. Any Other Business including matters pending from previous meetings

Elizabeth Borek noted that there was no new information about cell phone towers in Wedgewood Estates.

Elizabeth Borek noted that CBRA has held 17 meetings in St. George's Church facilities in 2011. David Lynn made the motion that CBRA provide a gratuity. On a motion, it was unanimously agreed that CBRA would make a gratuity payment of \$250 to St. George's Church.

XVI. Next Meeting and Adjournment

The meeting adjourned at 9:35 pm. The next regularly scheduled meeting of the Board is Monday January 9, 2012.