

CADBORO BAY RESIDENTS ASSOCIATION

INFORMATION IMPORTANT TO THE CARSA CONSULTATION PROCESS CONDUCTED BY HB LANARC

Meeting December 13, 2011

- 1. Establish Mandate & Terms of Reference for each consultation process.**
- 2. Conduct an open and transparent process, including information regarding who is being consulted, what topics/questions are covered as well as raw data of interviews/consultations if requested.**
- 3. Weight the feedback of interviewees/groups according to the impact of the project on the group/community. For example: CBRA is impacted by the siting of the climbing wall but is less concerned with other specific aspects of the wall. Sporting groups will be impacted by aspects of the climbing wall other than siting but less concerned with the specific siting. Accordingly CBRA's feedback regarding the siting of the wall would far outweigh sporting groups' feedback on siting, if indeed sporting groups are consulted on siting at all. And the sporting groups' feedback on aspects of the wall other than siting would far outweigh CBRA's feedback.**
- 4. Produce a flow chart of the process being conducted and provide to participants.**
- 5. Maximize attendance at all public consultations by, minimally, extensive advertising in relevant local media and notifying residents associations well in advance of the event to allow those groups to notify their members of the event.**
- 6. Ensure all stakeholders are included in the consultations.**